

CITY OF HOBBS
SOLE SOURCE/EMERGENCY

TO: CPO

FROM: Utilites

DATE: 10/2/25

CHECK ONE: SOLE SOURCE X EMERGENCY PURCHASE _____

ITEM(S)/SERVICE(S) TO BE PURCHASED: Kennedy K81D Fire Hydrants with a bury depth set a various.

Award To (If new vendor make sure address is on this form): Baker Utility Supply Corp

4320 2nd St NW

Albuquerque, NM 87107-4038

505-884-0990

Phone/Fax No.

Sandy Kraft

Point of Contact

COST: \$ Various

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE:

Baker Utility Supply Corp is the only authorized distributor in NM to sell Kennedy Fire Hydrants and
Valves.

Account No. 60-4610-42506

Prepared By: Martin Gutierrez

Department Approval:

CPO:

See back of form for further information.

Brandy Hawkins 10/13/25

City of Hobbs Sole Source Procurement Policy

SOLE SOURCE: If, after conducting a good-faith review of available sources, the using department or office make the determination that there is only one source for the required goods, services, or construction, then it is to submit a completed sole source approval form to Purchasing. If approved by the Purchasing Office, a sole-source procurement may be made in accordance with Sec. 13-1-126.

New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

Section 13-1-126: A contract may be awarded without competitive bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office make a determination, after conducting a good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property. The state purchasing agent or a central purchasing office shall conduct negotiations, as appropriate, as to price, delivery and quantity in order to obtain the price most advantageous to the state agency or a local public body. A contract for the purchase of research consultant services by institutions of higher learning constitutes a sole source procurement.

City of Hobbs Emergency Procurement Policy

If the using department or office makes a determination that there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions, the appropriate officer in the purchasing office is to be contacted for verbal authorization. If so approved, the emergency procurement may be made as directed by said officer, but is to be limited to those items of the duty of the using department or office to document emergency purchase approval and maximize such competition as is practicable in the circumstances, and comply with section 13-1-127.

New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

13-1-127 Emergency Procurements:

- A. The state purchasing agent, a central purchasing office or a designee of either may make or authorize others to make emergency procurements when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions; provided that emergency procurement shall be made with competition as is practicable under the circumstances. A written determination of the basis for the emergency procurement and for the selection of the particular contractor shall be submitted with requisition requesting payment of the related services, etc. Emergency procurements shall not include the purchase or lease purchase of heavy road equipment.
- B. An emergency condition is a situation which creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:
 - 1. the functioning of government;
 - 2. the preservation or protection of property; or
 - 3. the health or safety of any person



Kennedy Valve

1021 East Water Street
Elmira, NY 14901
Telephone: 607-734-2211

Friday, November 22, 2024

Re: Kennedy Valve Stocking Distributor in New Mexico

To Whom It May Concern:

This letter is to clarify that Baker Utility (4322 2nd St. NW, Albuquerque, NM 87107 505-884-0990) is the sole source and only authorized distributor for Kennedy valves and hydrants in New Mexico.

Thank you for your interest in Kennedy Valve.

Sincerely,
Kennedy Valve

Eddy Balch

Eddy Balch
Territory Manager
Colorado, New Mexico and El Paso, TX



BAKER UTILITY SUPPLY CORP.
4320 2ND ST NW
ALBUQUERQUE, NM 87107-4038
UNITED STATES
P: (505) 884-0990
F: (505) 881-4615

Estimate

BILL TO: HOBBS, CITY OF

200 E BROADWAY ST.
HOBBS, NM 88240-8425
P: (575) 397-9238
F: (575) 397-9227

SHIP TO: HOBBS, CITY OF

1301 S 5TH STREET
HOBBS, NM 88240

Order Info	
Quote #:	088355
Order Date:	9/10/2025
Customer #:	AH3979238
Customer PO:	MARTIN
Job Name:	STOCK

Shipping Info	
Ship Date:	9/10/2025
Ship Via:	ROUTE 2
Freight Terms:	
Sales Rep:	EE
Entered By:	KRAFTS

Quantity	UOM	Item #	Description	Unit Price	Amount
Ordered				Extended	
6	EA	FHKY-N8130	KENNEDY K81D HYD - 3' - 0" BURY ("BLACK" WEATHERSHIELD), 6" MJ, 5-1/4" VO, 3-WAY 3125.00 3 iin stock now Remainder 2 wks	18750.00	
2	EA	FHKY-N8136	KENNEDY K81D HYD - 3' - 6" BURY ("GREEN" WEATHERSHIELD), 6" MJ, 5-1/4" VO, 3-WAY STOCK	3185.00	6370.00

Freight	Subtotal	Sales Tax	Charges	Total Amount
0.00000	25120.00000	.00	.00	25120.00

SEE ATTACHED TERMS AND CONDITIONS

Signature: _____
Print Name: _____ Date: _____

No.

TO: CPO

FROM: Utilities Dept

ADDRESS:

DATE: 9/15/25

PHONE/FAX NO:

2)

3)

[illegible]

EXPIRATION DATE:

SPD or GSA contracts should be attached or on file in CPO. GSA contracts must have a letter from the contractor indicating a willingness to extend pricing, and terms to the city of Hobbs.

(If new vendor make sure address is on this form)

If lowest price is not recommended, please state why (subject to approval by CPO)

Department Approval:

Budget \$ 604610 - 42506

water distillation